

UNDERAGE TESTING POLICY FAMILY SERVICE CENTER - INTAKE PROCESS

The following process governs 16- and 17-year-olds and their participation in Adult Education Classes and/or GED testing:

1. Make an appointment to take the TABE.
2. Attend a counseling session with the Intake and Placement Counselor to discuss the TABE test results and to prepare for instruction in areas shown to be deficient. Parents will be required to attend the counseling session.
3. At this meeting, a high school administrator and/or guidance counselor will be contacted and the student's previous educational history reviewed. Efforts will be made to confirm the best placement for the student.
4. If the individual scores less than 145 in Reasoning through Language Arts, Mathematical Reasoning, Social Studies, and Science and the student enrolls and begins class, the high school will be notified to amend the withdrawal code to reflect a transfer within the district to Adult Education.
5. The student will be expected to adhere to all school rules and policies as they relate to Adult Education, including attendance policies as they relate to Driver's License requirements.
6. At a time when the level of performance on classroom work is deemed to be sufficient, the student will be given the official GED practice test (GED Ready – the official GED Practice Test).
7. If the individual receives a score of 145 – 200 in Reasoning through Language Arts, Mathematical Reasoning, Social Studies, and Science, and if extraordinary circumstances exist, the student may seek permission from the Superintendent as detailed in the School Board policy 5465, GENERAL EDUCATION DEVELOPMENT (GED) TESTS.